



**THE PREMIER CONFERENCE  
REGISTRATION FORM**

**7 - 8 SEPTEMBER 2010  
SOUTHERN SUN GRAYSTON**

For on-line registration, please go to [www.icsa.co.za](http://www.icsa.co.za) and follow the link to the registration form. Please complete the form in full (one per person) and e-mail or fax to: [premierconference@successfulevents.co.za](mailto:premierconference@successfulevents.co.za) or 011 706 0783. Please ensure that all 4 pages are sent.

Surname:			
First Name:			
Office Tel:			
Office Fax:			
Cell Phone:			
E-Mail:			
Gender:	M	F	
RSA ID:			
Name of Company:			
Postal Address:			
		Postal Code:	
Designation within Company:			

Are you a member of ICSA:	YES	NO
If Yes, Membership Number:		

Are you a student?	YES	NO
If Yes, Student Number:		

Gala Dinner - R350 per person. Cash bar available.	YES	NO
If yes, will you be bringing a partner:	YES	NO
If yes, please supply the following:		
Surname:		
First Name:		
Dietary Requirements:		

### CONFERENCE COSTS (incl VAT)

	Normal Fee (from 01 August '10)	Early Bird Fee (before 31 July '10)
Members and Students	R5 500.00	R4 500.00
Non Members	R6 500.00	R5 500.00
Dinner (Tuesday 7 September)	R350.00	
Dinner with Partner	R700.00	



### INVOICE DETAILS

Please supply the following details, which you would like to appear on your invoice.

Name of Company/Individual:		
VAT Number:		
Postal Address:		
	Postal Code:	

### BANKING DETAILS

Account Holder: ICSA  
Bank Details: Standard Bank  
Branch Name: Braamfontein  
Branch Code: 00 48 05  
Account Number: 00 28 98 60 8  
Reference: Please quote the reference on your invoice

Please note that an invoice will be emailed to you, upon completion of the registration process.

### CONFERENCE POLICIES

#### Payment Policy

All registration fees must be paid in South African Rands. Full payment must be made prior to attendance of the conference.



**Confirmation**

Registrations will be confirmed by email.

**Special Needs**

If you require special assistance, please email [premierconference@successfulevents.co.za](mailto:premierconference@successfulevents.co.za) with your requirements.

**Cancellation Policy**

Should you need to cancel for any reason, you must notify us in writing.

Substitutions may be made at any time.

Cancellations received 30 days or more before the conference are subject to a 25% cancellation charge.

Cancellations received less than 30 days prior to the first day of the conference will be subject to a 50% cancellation charge.

Cancellations received less than 2 weeks prior to the first day of the conference will not be entitled to any refund.

Confirmed registrants who do not attend and do not cancel are liable for the entire registration fee.

**Please Note:** Non-payment does not constitute cancellation.

**Programme**

The programme as given is subject to change without notice.



Name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_